



PLANNING COMMISSION

TOWN OF CHASE CITY, VA

Wednesday, March 20, 2024 at 5:30 PM

525 North Main Street, Chase City VA 23924

Phone: (434) 372-5136 | www.chasecity.org

ADA NOTICE

It is the intention of the Town of Chase City to comply in all aspects with the Americans with Disabilities Act (ADA). If you plan on attending a meeting to participate or to observe and need special assistance beyond what is routinely provided, the city will attempt to accommodate you in every reasonable manner. Please contact Town Hall by phone or email, at least four business days prior to the meeting to inform the City of your specific needs and to determine if accommodation is feasible.

AGENDA

Call to Order

Topics

1. The Planning Commission Members will vote whether to approve a quarterly meeting schedule.
2. The Planning Commission will vote whether to move forward to a joint public hearing regarding the Castle's Butcher Shop right of way.

Adjournment

Scheduling Quarterly Planning Commission Meetings

Item:

To vote to approve a quarterly meeting schedule for the Planning Commission Members.

Discussion:

1. Members will discuss a quarterly meeting schedule of:
 - a. July 10, 2024 @ 5:30 p.m.
 - b. September 25, 2024 @ 5:30 p.m.
 - c. December 4, 2024 @ 5:30 p.m.
 - d. March 26, 2025 @ 5:30 p.m.
2. If there are no issues to discuss then members will be notified and that particular meeting will be cancelled.

Recommendation:

1. The Planning Commission will vote on whether to adopt the above quarterly meeting schedule.

Right of Way Easement

Item:

To vote whether to approve the right of way easement beside Castle's Butcher Shop being Turned over to Castle's since they maintain it.

Discussion:

1. Members will look over the letter from Jim and Frances Castle regarding the alleyway between Castle's Butcher Shop and Parker Oil.
2. Members will look over the map showing the location of the right of way.
3. Members will discuss whether the right of way should be turned over to Castle's Butcher Shop, since they have maintained that area for the last fifteen years.
4. Members will decide if this will proceed to a public hear for a joint vote of approval.

Recommendation:

1. The Planning Commission will vote on whether to approve the request from Jim & Frances Castle regarding the ownership of the right of way.
2. The Planning Commission will vote to forward this to a joint public hearing with the Town Council Members.

October 14, 2023

To The Town of Chase City:

I am writing this letter regarding the alleyway between Castle's Butcher Shop and Parker Oil Company. We have taken care of this property for the last fifteen years. We are requesting that the Town consider turning the alleyway over to Castle's Investments, LLC. Thank you so much for your consideration in this matter.

Sincerely,

Jim and Frances Castle

